# Position Details

Role summary for potential applicants

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| **Advertised Job Title:** | Aboriginal and Torres Strait islander Traineeship – Chemical Research Technician |
| **Reference Number:** | 46384 |
| **Classification:** | Aboriginal and/or Torres Strait Islander Traineeship |
| **Salary Range:** | Trainee Salary – $22,999 to $25,491 plus up to 15.4% superannuation |
| **Location:** | Clayton, VIC |
| **Tenure:** | Specified term of 18 months or duration/remainder of full-time study program |
| **Relocation assistance:** | Will be provided to the successful candidate if required |
| **Applications are open to:** | Open to people of Australian Aboriginal and/or Torres Strait Islander descent *(Proof of Aboriginality will be required prior to confirming the appointment)* |

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| **Role Overview:** |
| The Indigenous Traineeship Program is an initiative of the CSIRO Indigenous Engagement Strategy which seeks to significantly increase Indigenous employment nationally within CSIRO. Through this strategy, CSIRO aims to enhance the educational, employment, training and career development opportunities for people of Aboriginal and/or Torres Strait Islander descent.  An opportunity exists for a trainee to join the **Manufacturing Flagship** to undertake a workplace-based traineeship. In this role you will be a part of a dynamic team of scientists working with industry to develop materials and chemicals.  As this is a traineeship, no previous experience is required. We are looking for someone with an interest in science, a willingness to learn, and an interest in learning laboratory operations, chemistry and robotics.  Based in a state of the art laboratory, the Rapid Automated Materials & Processing centre ([www.csiro.au/RAMP](http://www.csiro.au/RAMP) ) you will receive training in everything from chemical handling to using the robotic equipment to run experiments.  Over the course of the traineeship, the successful applicant will undertake on-the-job training and complete a Nationally Accredited Qualification relative to their position. Upon successful completion of the training package the trainee will be considered for ongoing employment with CSIRO, if available. |

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| **Duties and Key Result Areas:** |
| * Keep careful experimental records. * Manage a sample library and maintain the sample library data. * Prepare solid and liquid samples for testing. * Undertake routine chemical preparation. * Learn how to support CSIRO engineers in the operation of equipment including robotics and maintain a safe laboratory working environment. * Comply with CSIRO general policies and procedures, OH&S policies and requirements. |

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| **Selection Criteria:** |
| *Please note: Under CSIRO policy only applicants who meet all the essential criteria can be appointed.*  Pre-Requisite   * Must be either enrolled in, currently studying, or eligible and willing to carry out training for a Nationally Accredited Qualification relative to the position, e.g. Certificate IV in Laboratory Techniques.   Essential Criteria:   1. Interest in science and technology. 2. Ability to pick up new tasks quickly and with ease. 3. Ability to work in a team and think independently. 4. Effective written and oral communication skills. 5. Willing to learn and follow direction.   *Desirable Criteria:*   1. Computer literacy and proficiency with Microsoft office; particularly Excel and Word. 2. Experience writing reports. 3. Mathematics and science at a high school level.   ***CSIRO Values:***  As Australia’s Innovation Catalyst, CSIRO has strategic actions underpinned by behaviours aligned to Excellent science, Inclusion, trust & respect, Health, safety & environment and Deliver on commitments. In your application and at interview you will need to demonstrate alignment with these behaviours. |

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| **Other Information:** |
| This is an identified position to be occupied by an Aboriginal person and/or Torres Strait Islander person only. This is a genuine occupational requirement as permitted by and arguable under the Anti-Discrimination Act.  **How to Apply:** Please apply for this position online at [www.csiro.au/careers](http://www.csiro.au/careers). You will need to provide:   * A Resume and cover letter (as one document) advising why you are interested in a traineeship with CSIRO; and * Confirmation of Aboriginality or Torres Strait Islander descent (this can be provided later if necessary).   **IMPORTANT:** Please upload your Resume and cover letter as **one** document and your Confirmation of Aboriginality or Torres Strait Islander descent status in the “Eligibility documents” field in your application.  If you experience difficulties applying online call 1300 984 220 and someone will be able to assist you. Outside business hours please email: [csiro-careers@csiro.au](mailto:csiro-careers@csiro.au)  **Referees:** Please provide the names and contact details of two referees in your resume. Referees can be previous supervisors, school teachers, sporting coaches or someone who knows you well.  **Contact:** If after reading the selection documentation you require further information please contact:  Ben Muir via email at: [Ben.Muir@csiro.au](mailto:Ben.Muir@csiro.au) or by phone on: 03 9545 2452.  *Please do not email your application directly to Ben Muir. Applications received via this method will not be considered.*  **About CSIRO**  The Commonwealth Scientific and Industrial Organisation (CSIRO) is Australia’s National science agency. At CSIRO, we do the extraordinary every day. We innovate for tomorrow and help improve today – for our customers, all Australians and the world. Our innovations contribute billions of dollars to the Australian economy every year. As the largest patent holder in the nation, our vast wealth of intellectual property has led to more than 150 spin-off companies. With more than 5,000 experts and a burning desire to get things done, we are Australia’s catalyst for innovation.  CSIRO. We imagine. We collaborate. We innovate. Find out more! [www.csiro.au](http://www.csiro.au)  **About CSIRO Manufacturing** Australian manufacturing is changing focus from heavy industry to high tech products based on sustainable, advanced manufacturing processes. Our science and engineering skills, equipment and international connections are helping Australian manufacturers be globally competitive. Find out more at: <http://www.csiro.au/en/Research/MF> |