# Position Description

## Research Projects – CSOF4

The following information is for applicants

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| Advertised Job Title**:** | Research Technician |
| Job Reference: | 60023 |
| Relocation Assistance**:** | Will be provided to the successful candidate if required. |
| Applications Are Open To: | * All Candidates |
| Percentage of Client Focus - Internal: | 0% |
| Percentage of Client Focus - External: | 100% |
| Reports to the: | Team Leader |
| Number of Direct Reports: | 0 |
| Name and Contact Details For Applicant Enquiries | Dr. Denise Hardestyvia email: [denise.hardesty@csiro.au](mailto:denise.hardesty@csiro.au)  *Please do not email your application directly to Dr Hardesty. Applications received via this method may not be considered by the selection panel.* |
| Contact Details For Applying | Call 1300 984 220 or email [careers.online@csiro.au](mailto:careers.online@csiro.au). |
| How to Apply: | Please apply online at [jobs.csiro.au](https://jobs.csiro.au/) and enter the requisition number**.** Internal applicants please apply via ‘Jobs Central’ through the ‘People Hub’ icon |

## Role Overview:

The Research Technician will support and deliver to two main project areas – illegal fishing and plastics pollution. At a project, level, the successful candidate’s role will focus on an Illegal, Unreported and Unregulated fishing project on updating a previous assessment across the ASEAN region, and secondarily to a global plastics baseline project.

## Duties and Key Result Areas:

* Work with a multitude of stakeholders in a variety of environments.
* Managing time effectively with multiple demands across a number of projects.
* Work with numerous research science staff internationally, as well as other technical staff, students, and collaborators (domestic and international).
* Organising, editing, and coordinating, on several marine debris and Illegal, unreported and unregulated (IUU) fishing related projects.
* Regular communication with international stakeholders on large, complex projects.
* Organising fieldwork (including HSE aspects); field support, technical computer support, and identifying, troubleshooting and resolving problems that arise.
* Make significant contributions to the interpretation and communication of research or technological results
* Collaborate on drafting presentations to, and/or detailed written reports for, clients and the scientific and/or technology community.
* MRI and Coastal program related project duties, including but not limited to helping to deliver multiple externally funded projects through editing, literature searches and background information as required for reporting purposes.
* Support other staff in organising meetings, workshops with international stakeholders, and fieldwork (including meeting HSE regulations/risk management plans).
* Support large scale projects through delivery of project components, including design, development and delivery of surveys, development and conduct of stakeholder meetings, and oversight and coordination of technical equipment to support field operations.
* Other duties as directed.

## Competencies:

1. **Teamwork and Collaboration: Cooperates with others to achieve organisational objectives and may share team resources in order to do this. Collaborates with other teams as well as industry colleagues.**
2. **Influence and Communication: Uses knowledge of other party's priorities and adapts presentations or discussions to appeal to the interests and level of the audience. Anticipates and prepares for others reactions.**
3. **Resource Management/Leadership: Allocates activities, directs tasks and manages resources to meet objectives. Provides coaching and on the job training, recognises and supports staff achievements and fosters open communication in the team.**
4. **Judgement and Problem Solving:** Investigates underlying issues of complex and ill-defined problems and develops appropriate response by adapting/creating and testing alternative solutions.
5. **Independence: Recognise and makes immediate changes to improve performance (faster, better, lower cost, more efficiently, better quality, improved client satisfaction).**
6. **Adaptability:** Copes with ambiguity or situations that lack clarity. Adapts readily to changing circumstances and new responsibilities (which may include activities outside own preferences) in the interests of achieving team objectives. Recognises the need for and undertakes personal development as a result of changes.

## Selection Criteria:

*Under CSIRO policy only those who meet all selection criteria can be appointed.*

1. A relevant tertiary qualification and/or relevant work experience in science.
2. Proficiency in MS office, including Word, Excel, PowerPoint, etc.
3. Excellent written, organisational, interpersonal skills and collaboration skills.
4. Experience in leadership or executive support roles for large team projects or programs.
5. Demonstrated excellence in judgement, problem-solving and adaptability.

## Desirable Criteria:

1. Adaptability and flexibility to respond to quickly changing parameters, schedules.
2. Strong cultural sensitivity and awareness.
3. Experience working in an international context, in particular Asian and African countries.
4. Experience working in or with colleagues from developing countries, in particular South Asian, Southeast Asian, and African countries.

## Special Requirements:

Appointment to this role will be subject to obtain a working with children police check.

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