# Position Description

## Research Projects – CSOF2

The following information is for applicants

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| Advertised Job Title**:** | Research Assistant (8 casual positions) |
| Job Reference: | 61618 |
| Relocation Assistance**:** | Will be provided to the successful candidate if required. |
| Applications Are Open To: | Australian Citizens Only  Australian/New Zealand Citizens and Australian Permanent Residents Only  All Candidates |
| Percentage of Client Focus - Internal: | 20% |
| Percentage of Client Focus - External: | 80% |
| Reports to the: | Team Leader |
| Number of Direct Reports: | 0 |
| Name and Contact Details For Applicant Enquiries: | Mrs Kellie Cooper via email: Kellie.Cooper@csiro.au  Mrs Melissa Lewis via email: Melissa.Lewis@csiro.au |
| Contact Details For Applying: | Call 1300 984 220 or email [careers.online@csiro.au](mailto:careers.online@csiro.au). |
| How to Apply: | Please apply online at [jobs.csiro.au](https://jobs.csiro.au/) and enter the requisition number**.** Internal applicants please apply via ‘Jobs Central’ through the ‘People Hub’ icon |

## Role Overview:

Research Projects staff in CSIRO collaborate in scientific and technological activities with other research staff usually by assisting with detailed planning, undertaking or assisting with experimental, observational or technology development work, and in carrying out the more practical aspects of the work.

The Cotton Breeding Group develops new cotton varieties for the Australian cotton industry. These roles will assist the Breeding Group in general field and greenhouse operations and maintenance, sampling experiments, processing samples and harvesting cotton experiments at Myall Vale, as well as a number of other regionally located sites in NSW and Qld.

## Duties and Key Result Areas:

* Assist with planting, weeding and maintenance of field and greenhouse experiments.
* Assist with hand and machine harvest of experiments at the Australian Cotton Research Institute and other district sites.
* Gin cotton samples and assist with fibre quality testing.
* Communicate effectively and respectfully with all staff, clients and suppliers in the interests of good business practice, collaboration and enhancement of CSIRO’s reputation.
* Work as part of a multi-disciplinary, regionally dispersed research team, to carry out tasks under limited direction in support of scientific research.
* Work collaboratively with colleagues within your team, the business unit and across CSIRO, to reach objectives.
* Assist other staff to complete allocated tasks and activities, as required.
* Adhere to the spirit and practice of CSIRO’s Code of Conduct, Health, Safety and Environment plans and policies, Diversity initiatives and Zero Harm goals.
* Other duties as directed.

## CSIRO Competencies:

1. **Teamwork and Collaboration: Demonstrates initiative, actively contributing as a team member. Supports team decisions and keeps other team members up to date about individual actions. Shares all relevant and useful information. Pitches in and helps other team members when necessary.**
2. **Influence and Communication: Communicates basic facts in a courteous manner including posing appropriate questions to gain factual information.**
3. **Resource Management/Leadership: Provides instruction and assists other staff to complete allocated tasks and activities.**
4. **Judgement and Problem Solving:** Selects appropriate solutions to clearly defined problems using readily available information. Alternatives are limited and prescribed or apparent.
5. **Independence: Accepts personal responsibility for doing the job well. Looks for opportunities to improve the way things are done and makes recommendations accordingly.**
6. **Adaptability:** Accepts the need for change to work routines or technology.

## Selection Criteria:

*Under CSIRO policy only those who meet all selection criteria can be appointed.*

1. Ability to lift, bend, walk and undertake repetitive tasks while adhering to safe work practices in a team environment.
2. Ability to undertake manual handling and operate equipment in accordance with Health and Safety Procedures*.*
3. Capable of providing high attention to detail while completing set tasks.
4. Ability and willingness to work in harsh and adverse conditions while maintaining health and safety requirements.
5. Capable of carrying out tasks under the direction of scientific researchers, and working effectively as part of a multi-disciplinary, regionally dispersed research team.
6. Hold a current class C drivers licence.

## Desirable Criteria:

1. Experience operating a tractor or other relevant agricultural machinery.

## Special Requirements:

To be eligible for this position you must be willing and able to satisfactorily complete a pre-employment medical to meet the inherent requirements of the role.

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Find out more about CSIRO [Agriculture and Food](https://www.csiro.au/en/Research/AF)