# Position Description

## General Management – CSOF7

The following information is for applicants

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| Advertised Job Title**:** | MRO Site Entity Leader |
| Job Reference: | 62877 |
| Relocation Assistance**:** | Will be provided to the successful candidate if required. |
| Applications Are Open To: | Australian/New Zealand Citizens and Australian Permanent Residents Only |
| Percentage of Client Focus - Internal: | 30% |
| Percentage of Client Focus - External: | 70% |
| Reports to the: | ASKAP Director, Square Kilometre Array |
| Number of Direct Reports: | 5-10 |
| Name and Contact Details For Applicant Enquiries: | Antony Schinckel via email: [Antony.Schinckel@csiro.au](mailto:Antony.Schinckel@csiro.au)  *Please do not email your application directly to Antony Schnickel. Applications received via this method will not be considered.* |
| How to Apply: | Please apply online at [jobs.csiro.au](https://jobs.csiro.au/) and enter the requisition number**.** Internal applicants please apply via ‘Jobs Central’ through the ‘People Hub’ icon |
| Contact Details For Applying: | Call 1300 984 220 or email [careers.online@csiro.au](mailto:careers.online@csiro.au). |

## Role Overview:

At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we do the extraordinary every day. We innovate for tomorrow and help improve today - for our customers, all Australians and the world. We imagine. We collaborate. We innovate. Australia is founding its future on science and innovation. CSIRO is a powerhouse of ideas, technologies and skills for building prosperity, growth, health and sustainability. It serves governments, industries, business and communities across the nation. CSIRO is Australia's premier research body, delivering innovative science for the benefit of Australians.

The Square Kilometre Array (SKA) project is an international effort by ten member countries (including Australia) to build the world’s largest radio telescope in South Africa and Australia. The Australian Government’s National Innovation and Science Agenda (NISA) commits $293.7m to support Australia's involvement in the SKA

Australia has been given the opportunity to host the international mega-science Square Kilometre Array radio telescope. Building on our experience in managing radio astronomy facilities, this position has the opportunity to take a leadership role in a global project. This offers huge potential for benefits in collaboration and knowledge acquisition for CSIRO and Australia and, the opportunity to enhance our position as global leaders in technology and research.

CSIRO’s Murchison Radio-astronomy Observatory (MRO) will be the host site for the SKA along with a number of other radio telescopes. The Site Entity Leader will lead the team running the MRO as the site for these telescopes. The role also undertakes a significant body of work to bring the MRO to a construction readiness for SKA.

## Duties and Key Result Areas:

* Responsible for the coordination of activities at the MRO to ensure services are provided as needed to the resident radio-telescopes.
* Coordinate development, monitoring and reporting on the MRO with respect to preparing for construction of the Square Kilometre Array radio telescope.
* Provide required registers of environment and heritage as well as monitor on-site radiofrequency interference on the MRO.
* Coordinate interactions between all other users of the Site.
* Oversee implementation of the Indigenous Land Use Agreement (ILUA) for the MRO.
* Provide reasonable assistance to SKAO for the SKAO to obtain any necessary registration, planning or similar approvals for the delivery, replacement or construction of the telescope.
* Provide reasonable assistance to SKAO so it may carry out its obligations under the Convention.
* In cooperation with SKAO, liaise with and maintain productive stakeholder relations with the Government of the State of Western Australia and with local governments in Perth, Geraldton and Murchison Shire.
* Work effectively across organisational/functional boundaries with a focus on strong collaboration and engagement capabilities.
* Build, and maintain, strong relationships with key stakeholders (specifically the Executive Team, state sponsors, Business Unit Directors, Finance, Research Operations Managers (ROMs), Executive Manger Regions, Environmental Sustainability Manager and site leaders) and to influence change without direct line control.
* Apply high-level judgment, decision-making and risk-taking with clear direction and commitment to implementing longer-term strategic initiatives.
* Regular travel between Perth, Geraldton and MRO is required.
* Communicate openly, effectively and respectfully with all staff, clients and suppliers in the interests of good business practice, collaboration and enhancement of CSIRO’s reputation.
* Adhere to the spirit and practice of CSIRO’s Code of Conduct, Health, Safety and Environment plans and policies, Diversity initiatives and Zero Harm goals.
* Other duties as directed.

## CSIRO Competencies:

1. **Teamwork and Collaboration: Creates and fosters an environment in which there is a high level of cooperation within and between teams. Facilitates positive team relationships to build organisational interaction across CSIRO.**
2. **Influence and Communication: Uses complex influencing strategies, for example, assembling strategic coalitions, building behind the scenes support and the tactical use of information to gain support.**
3. **Resource Management/Leadership: Provides leadership that fosters an environment that encourages new ideas and provides support for the development of emerging skills. Creates trust by displaying consistency and understanding through integrity and patience. Plans, seeks, allocates and monitors resources to achieve outcomes.**
4. **Judgement and Problem Solving:** Anticipates and manages problems in ambiguous situations. Develops and selects an appropriate course of action and provides for contingencies. Evaluates, interprets and integrates complex bodies of information and draws logical conclusions, synthesises proposals and defends options with reasoned arguments.
5. **Independence: Commits significant resources in the face of uncertainty and takes calculated risks to improve performance and achieve challenging goals. Uses personal energy to drive change strategies. Formulates and implements contingency plans to minimise the impact of potential risks. Accepts personal responsibility for the outcomes of decisions/risks taken.**
6. **Adaptability:** Is flexible in response to external change or when faced with external constraints. Identifies and promotes the opportunities arising as a result of change.

## Selection Criteria:

* Relevant professional experience, and/or qualifications in science, engineering or business with significant experience and demonstrated success in a similar role/s.
* Strong leadership and business acumen with the ability to set customer expectations, drive and deliver on hard-line outcomes through government, managers and teams often within tight timeframes.
* Demonstrated experience in change management, leading projects and fostering a culture committed to adaptability, diversity and inclusion.
* Knowledge of procurement, logistics, land management, construction, or civil works in a complex environment including an appreciation and understanding of remote area operations and indigenous engagement.
* Strong demonstrated experience/ high level understanding in infrastructure and property planning and capital works delivery and complex portfolio management.
* High-developed strategic planning skills, including the capacity to balance short and long term perspectives, and the ability to position the SKA’s international reputation as a leading institution in terms of its real estate, environmental, and support services.
* A proven track record of developing, maintaining and motivating high performance teams.

## Desirable Criteria:

* Experience with indigenous engagement
* Experience with managing the infrastructure of science and research facilities .
* Experience of remote land management

## Special Requirements:

The successful candidate will be asked to obtain and provide a National Police Check or equivalent. Please note that people with criminal records are not automatically deemed ineligible. Information disclosed in a National Police Check will only be considered if it is relevant to the inherent requirements of the job.

The appointee will be required to regularly travel between Perth, Geraldton and MRO.

## About CSIRO:

At CSIRO we solve the greatest challenges through innovative science and technology. See more [online](http://www.csiro.au/)!

Find out more about the CSIRO [Astronomy and Space Science](https://www.csiro.au/en/Do-business/RandD/Do-business-Astronomy-Space)