# Specialist Tax and Commercialisation Advisor

Role summary for potential applicants

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| Advertised Job Title**:** | Specialist Tax and Commercialisation Advisor |
| Reference Number**:** | 59844 |
| Classification**:** | CSOF5 |
| Salary Range: | $97,276 to $105,269 plus up to 15.4% superannuation  |
| Location**:** | Eveleigh, NSW |
| Tenure: | Indefinite |
| Relocation assistance**:** | N/A |
| Applications are open to: | [ ]  Australian Citizens Only[x]  Australian/New Zealand Citizens and Australian Permanent Residents Only[ ]  All Candidates |
| Functional Area**:** | Admin Services |
| Reports to the: | Finance Manager – Taxation and Commercial |
| Number of Direct Reports: | 0 |
| Contact Details for More Information About This Position: | Karen Bannerman via Karen.bannerman@csiro.au, please do not email your applications to Karen directly |
| Contact Details For Applying: | If you experience difficulties applying on line, call 1300 984 220 or email careers.online@csiro.au. |
| How to Apply: | Please apply online with both your CV and cover letter at [jobs.csiro.au](https://jobs.csiro.au/) and enter the requisition number**.** Internal applicants please apply via ‘Jobs Central’ through the ‘People Hub’ icon  |

**Role Overview**

CSIRO Finance’s objective is to provide reliable, accurate, timely, customer-focused information and relevant value-adding, strategic insight to support and enable CSIRO’s financial sustainability through the effective use of resources.

As the Specialist Tax and Commercialisation Advisor, you will primarily be responsible co-ordinating and facilitating the commercialisation finance framework within both finance and CSIRO In Business teams. You will also be responsible for the provision of all taxation services and advice to CSIRO’s Business Units and staff. This role requires strong communication skills with effective client and stakeholder management.

**Duties and Key Result Areas**

* Review and advise on the impact of CSIRO's commercial investments within the commercialisation finance framework
* Provide complete and well thought out advice on complex taxation matters, such as international and corporate income tax, as well as general business requirements.
* Identify, propose and implement process improvements for tax and commercialisation activities
* Prepare income tax compliance requirements in respect of CSIRO’s Innovation Fund including FATCA/CRS and other income tax compliance deliverables for related entities
* Review and monitor the international presence of CSIRO and ensure all appropriate tax advice is in place and any compliance requirements are being met
* Mentor team members as required
* Communicate openly, effectively and respectfully with all staff, clients and suppliers in the interests of good business practice, collaboration and enhancement of CSIRO’s reputation.
* Work collaboratively as part of a multi-disciplinary, often regionally dispersed research team, and business unit to carry out tasks in support of CSIRO’s scientific objectives.
* Adhere to the spirit and practice of CSIRO’s Code of Conduct, Health, Safety and Environment plans and policies, Diversity initiatives and Zero Harm goals.
* Other duties as directed. Key responsibilities may change or evolve to support the success of the Finance function in the Enterprise organisational model.

## Competencies:

1. **Teamwork and Collaboration: Cooperates with others to achieve organisational objectives and may share team resources in order to do this. Collaborates with other teams as well as industry colleagues.**
2. **Influence and Communication: Identifies critical stakeholders and influences them via an influential third party, for example through an established network, to gain support for sometimes contentious proposals/ideas.**
3. **Resource Management/Leadership: Sets up and maintains effective and efficient work teams and manages performance and resources, to achieve objectives. Chooses appropriate management strategies and communication styles to maintain high levels of motivation and productivity. Gives feedback for development purposes and provides support and direction for improvement.**
4. **Judgement and Problem Solving:** Anticipates and manages problems in ambiguous situations. Develops and selects an appropriate course of action and provides for contingencies. Evaluates, interprets and integrates complex bodies of information and draws logical conclusions, synthesises proposals and defends options with reasoned arguments.
5. **Independence: Assesses the risk and opportunity of identified strategies, options and actions. Overcomes problems and setbacks in achieving goals. Invariably includes consideration of value-added future impact on bottom line when determining the optimal and efficient use of resources.**
6. **Adaptability:** Demonstrates flexibility in thinking and adapts to, and manages, the increasing rate of organisational change by adjusting strategies, goal and priorities.

**Selection Criteria**

*Under CSIRO policy only those who meet all essential criteria can be appointed.*

**Pre-Requisite**

1. **Education/Qualifications:** Degree in accounting, commerce or business as well as completion of the CA or CPA Program, or equivalent relevant work experience.
2. **Experience:** A minimum of four years’ experience in taxation including Australian corporate income tax, employment taxes and indirect taxes
3. **Communication:** Superior written and verbal communication skills and proven ability to deploy influencing skills to achieve personal impact and business success.

***Essential Criteria***

1. Demonstrated broad Australian tax technical knowledge including corporate income tax, employment taxes, and indirect taxes. Experience and/or understanding of international taxes and tax impacts of operating in foreign jurisdictions.
2. Proven ability to prioritise and contribute effectively to resolving escalated issues relating to taxation and commercialisation finance while ensuring stakeholder needs are being met
3. Demonstrated experience providing taxation advice to internal and external stakeholders that is clear, concise and tailored to suit the audience.
4. Experience and/or understanding of key financial and business considerations in assisting commercialisation decisions of key stakeholders
5. Ability to maintain personal/professional development to meet the changing demands of the role, participate in appropriate training and encourage/support staff in their development
6. Demonstrated ability to work on own initiative with minimal supervision and see tasks through from conception to execution.
7. Proven ability to exercise commercial judgment to ensure all work activities add value.

**As Australia’s Innovation Catalyst, CSIRO has strategic actions underpinned by behaviours aligned to**:

* Excellent science
* Inclusion, trust & respect
* Health, safety & environment
* Delivery on commitments.

**In your application and at interview you will need to demonstrate alignment with these behaviours.**

**About CSIRO:**

We imagine. We collaborate. We innovate. To find out more visit us [online](http://www.csiro.au/)!