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## UNIVERSITY LETTER OF SUPPORT

## CHECKLIST AND NOTES

***Checklist***

Each University’s letter of support must:

1. include the University’s official letterhead including **business address and ABN** [ ]
2. be no more than two A4 pages (text min. 12 point font and min. 0.5cm margins) [ ]
3. provide details of the Investigators ability to supervise students [ ]
4. provide details of the Cash and/or In-kind Contributions (if any) [ ]
5. be signed by the Head of School (or delegate) [ ]

***​Do not send separately to the Next Generation Graduates Program team - must be included with application summited through the*** [***online application platform***](https://d61nextgengrad.grantplatform.com/) ***(accessible from 11th September 2023)***

*[University official letterhead]*

Include business address here

Include ABN here

Manager

Next Generation Graduates Program

*[Date]*

Dear Sir/Madam,

# RE: Letter of Support for Next Generation Quantum Graduates Program funding

# [

# Statement of Support: The letter of support must convey the following:

* How the proposed consortium program fits into the Organisation’s overall strategic plan, aligns with its objectives, is of value to the organisation;
* The Partner Organisation’s commitment to the consortium program and the Next Generation Quantum Graduates Programs

**]**

**[**

**Specific details of support:**

Details of their personnel who will be involved, in particular naming any employees who will participate as Investigators.

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*e.g., “our company will provide computer programmer Ross Jenkins for 0.25 FTE for the first 6 months of year 2 to undertake the specific modelling on why the sky is blue. We also agree to contribute our technical officer for 0.5 FTE in year 3 to work on testing the results in our labs in America.”*

**Certifications**

The letter must include the following statements:

The Chief Investigators are able to provide supervision for the proposed students in the proposed program.

The Chief Investigators have a position at the University for the life of the proposed program.

**[**

**Signature block** - Insert name / position in University/ signature of the Head of School or Delegated/Authorised Person

**]**