# 

## UNIVERSITY LETTER OF SUPPORT

## CHECKLIST AND NOTES

***Checklist***

Each University’s letter of support must:

1. include the University’s official letterhead including **business address and ABN**
2. be no more than two A4 pages (text min. 12 point font and min. 0.5cm margins)
3. provide details of the Investigators ability to supervise students
4. provide details of the Cash and/or In-kind Contributions (if any)
5. be signed by the Head of School (or delegate)

***​Do not send separately to the Next Generation Graduates Program team - must be included with application summited through the*** [***online application platform***](https://d61nextgengrad.grantplatform.com/) ***(accessible from 11th September 2023)***

*[University official letterhead]*

Include business address here

Include ABN here

Manager

Next Generation Graduates Program

*[Date]*

Dear Sir/Madam,

# RE: Letter of Support for Next Generation Quantum Graduates Program funding

# [

# Statement of Support: The letter of support must convey the following:

* How the proposed consortium program fits into the Organisation’s overall strategic plan, aligns with its objectives, is of value to the organisation;
* The Partner Organisation’s commitment to the consortium program and the Next Generation Quantum Graduates Programs

**]**

**[**

**Specific details of support:**

Details of their personnel who will be involved, in particular naming any employees who will participate as Investigators.

]

*e.g., “our company will provide computer programmer Ross Jenkins for 0.25 FTE for the first 6 months of year 2 to undertake the specific modelling on why the sky is blue. We also agree to contribute our technical officer for 0.5 FTE in year 3 to work on testing the results in our labs in America.”*

**Certifications**

The letter must include the following statements:

The Chief Investigators are able to provide supervision for the proposed students in the proposed program.

The Chief Investigators have a position at the University for the life of the proposed program.

**[**

**Signature block** - Insert name / position in University/ signature of the Head of School or Delegated/Authorised Person

**]**