

# How to access the Education and Outreach learning program

How-to guide for accessing the Learning Management System: what you need to know before you start the CSIRO Education and Outreach (CEdO) learning program, and how to commence, navigate and complete the program.

#### Before you start

Please note the following conditions required to optimise your online learning experience.

Windows browser recommendations	<ul><li>Google Chrome (latest version)</li><li>Firefox (latest version)</li><li>Microsoft Edge (latest version)</li></ul>
Mac browser recommendations	<ul><li>Google Chrome (latest version)</li><li>Safari (latest version)</li><li>Firefox (latest version)</li></ul>
Mobile device access	Not supported
Browser pop-ups	The LMS uses a pop-up window to launch modules. Please ensure pop-ups are enabled if prompted. Consult your browser Help for further information.

### Commencing a CEdO learning program

### STEP 1

Sign in to the Education portal: education.csiro.au.



#### **STEP 2**

From the Education Dashboard click on **Learning Courses** to access the CSIRO Education and Outreach Learning Homepage. From this homepage you can access your online learning programs and your collaborative JAM groups.



#### **STEP 3**

To access the CSIRO Education and Outreach Learning Management System (LMS) click on the **My Learning** tile. This will take you to your 'learning page' where you can start or continue the learning programs you have been assigned.



#### **STEP 4**

Click on the **View Program** -button which will take you to the program agenda, where you can start your program.



#### **STEP 5**



N.B. You may have to allow Pop-ups in your browser to launch your learning course. After you have done this, you may need to click launch again to start your learning.



## **Online Content Structure** Module 1 - About the Program COURSE EDU 2 Revision: 2/11/2022 11:53 AM Australia/Sydney Return to Content Structure ▲ Do not close, refresh, or navigate from this page while you are working with online content. Some content may rely on this window to save your progress. When you have completed the content, you can relaunch the content or use the menus or the links below to navigate elsewhere Launch Again Learning Home | Completed Work

Help

Save & exi

Progress: 10%

When you need to navigate away from your learning program, ensure to use the Save & Exit button. This will save your progress, even if you are mid-learning item. This will take you to the Online



STEM Professionals in Schools induction Module 1: About the program

Please take a moment to familiarise yourself with the navigation

MODULE NAVIGATION

### Navigating a CEdO learning program

When you complete a learning item and are ready to move onto the next, click on the **Back** button on the Online Content Structure page. This will take you to the program agenda where you can start the next learning item.



Once you have completed each learning item, you can navigate back to your 'Learning page', and you will see the learning items listed in your **Learning History**.

Keyword Q Course name or ID Sel	ect All	All Assignment Types	View All	Add
✓ DUE ANYTIME			MOST RECE	NTLY ADDED
Next to complete: Module 2	- Child safety	VIEW PROGRAM	Mo Mo	dule 1 - About the
OPTIONAL STEM Drofossion	als in Schools I	aduction Brogram	CSIRO Pro	gram
PROGRAM SPS_Induction_I	Program	iduction Program		

#### Obtaining a statement of completion

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If your learning program has an associated statement of completion, you will be prompted to enter your name and generate a statement of completion at the end of the final learning item. You will need to click on your browser's menu, select **print** and print the statement of completion to PDF. Save the PDF to your computer.

#### Support

If you experience any difficulties while completing the modules, please contact a CSIRO Education Officer.

Email: cedodigitallearning@csiro.au



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Contact us 1300 363 400 csiro.au/contact csiro.au

#### For further information

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