Signing back in to your new CSIRO Education on-line account

NOTE: This guide is for those clients that have already signed in and are returning to complete an application, update your profile details, provide further information, or simply to look over your existing information.

At the portal page, <u>https://education.csiro.au</u>/, select Sign In Education & Outreach Portal SIGN IN New to CSIRO Education? Already have an account? CSIRO Education and Outreach offer a variety of education CSIRO Education and Outreach offer a variety of education programs for Australian teachers, students and the community programs for Australian teachers, students and the community View our programs Z Learn more 🗹 Sign in Redeem invitation Need help? -Get in touch → Search our knowledgebase for answers to frequently asked If you need assistance with any of our Education and Outreach questions programs, please contact us.

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Check the last 4 digits of your listed mobile number are correct, then select **Send code**. The code will be sent to your mobile.





Once you have successfully signed back in, you will be taken to one of the two pages below. This first page will appear if, after you signed in the very first time, you did not complete your profile at that time.

You should complete your **profile** and if you have selected a program, complete your **application**. You must complete **all** the required information.

	Profile	
	Rod TEST Mooney	Keep your details up-to-date. Click Update at the bottom of the form when you're done. Note, you'l receive all emails to jimmyt @gmail.com
		You must complete your profile before using the features of this website.
	Profile	Your Information
	Change email	Title
		First Name *
		Rod TEST
		Last Name *
		Mooney
		Gender *
		•
		Mobile Phone *
		Provide a telephone number
		Alternate Phone (or landline)
		Provide a telephone number
		/wiy
		Address *
		City *
		State *
		Postal Code *
		Update

This second page option is for those that have signed in already and are coming back to finish off a partially completed profile and/or application. It is also the page you will see if you have already completed your profile but did not complete your application. We refer to this page as your **Dashboard**.

If you want to complete your profile, select the drop down next to your name at the top right corner of the page, then select Edit profile.



NOTE: If you **did not** enter the portal via the CSIRO website you will need to select **Learn about our programs** from the Programs tile (shown above) to go to the main CSIRO Education & Outlook website and browse the programs we have on offer.

NOTE: At the time of producing this document, only one program can provide on-line applications. That is **STEM Professionals in Schools**. The example below shows the steps to apply for this program.

Once at the main CSIRO Education & Outreach website, decide which program you want to be a part of. In this example, it's the STEM Professionals in Schools program. Read through the information on the page and select the role that best describes your work – STEM Professional or Teacher.

If you have chosen the right role and your happy to continue, select **Join the program** from the right-side menu.



Read through the steps to apply, then scroll to the bottom of the page and select **Apply now**.



Interested in becoming part of STEM Professionals in Schools? Register today to get started.





The next page you will be taken to is back at the portal. Here you will notice you are back at your Dashboard page and your name appears in the top right corner.

Select the **Sign in/Sign** up button. You will be taken to the application page.

Education & Outreach Portal		PEDRO TEST WALKER 🗸
	Sign in New user? Redeem invitation	
	Your use of this website constitutes your agreement with our Privacy Policy and Terms and Conditions .	
	Don't have an account? Sign up.	
	Sign in / Sign Up	

Please note: If you receive a sign in error at this point, it may be because you are still signed in from your last visit or already signed in. To overcome this, select your name at the top right of the screen then select sign out. Go back to step 1 and start again.

Example of a SPS program Application page:

Education & Outreach Portal	
	HOME / STEM PROFESSIONALS IN SCHOOLS APPLICATION
	STEM Professionals in Schools Application
	1 ELIGIBILITY 2 CHILD SAFETY 3 CONTACT DETAILS 4 PARTNERSHIP PREFERENCES
	Eligibility criteria
	To be eligible for the STEM Professionals in Schools program: STEM Professionals
	 Minimum qualification of a Bachelor degree or demonstrated experience in a science, technology, engineering or mathematics or related area The ability to obtain and/or provide evidence of, the relevant Working with Children/Vulnerable People check and National Police Certificate as part of the CSIRO Child Safe procedure
	Teachers
	Teachers and principals in Australian primary and secondary schools from K-12 across school sectors
	What's expected of you?
	A commitment to:
	 An ongoing partnership (not a one-off visit) Maintain a current Working with Children Check (STEM professionals)* Maintain a current National Police Check (STEM professionals)* Abide by CSIRO's Child Safe Procedure Make contact with each other soon after the partnership is formed Work collaboratively with your partner to establish a mutually agreeable plan Provide feedback to the program team as requested
	* CSIRO will bear the cost of each of these checks
	Please select your role *
	By clicking Agree and Continue, I hereby Agree and consent to the Terms of Use and Privacy Policy, and expressly instruct CSIRO to communicate specific information about me and my application to third parties in accordance with the Privacy Policy.
	Agree and Continue
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Once your profile and application have been saved, you will be taken back to your Dashboard. Here you will find all the information you need to assist you with the CSIRO Education & Outreach program you have applied for. The boxes (tiles) you see on this page will vary depending on where you are with your program application and what actions you might have remaining – e.g., applying for a Working with Children Check (*if applicable*).

Education & Outreach Portal	JAMES TEST MOONEY 🗸
	Good morning, James TEST
	1 Applications
	Programs
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