

IMPORTANT INFORMATION as at Tuesday, 27 February 2024

An update for ceasing use of the CSIRO Supplier Portal (hosted by SAP Ariba)

Reading time:	2 minutes
Important for:	<ul style="list-style-type: none">• Suppliers who supply goods and/or services to CSIRO• Supplier representatives, third-party Suppliers/collaboration partners engaging with CSIRO People

The latest update on changes to the CSIRO Supplier Portal

A few weeks ago, you may have received an email or phone call from us informing you of our decision to revert to our previous procurement and payment system and retire SAP Ariba.

We thank you for your patience and positive comments following the announcement and we are progressing the transition back to the SAP Self Service portal.

What do I need to know and do now?

We will send further emails to you with information about managing your account and how to engage with us as we progress through this transition period. Until you hear from us, please continue to use SAP Ariba as normal.

If your contract with us has a value of up \$50,000 (inclusive of GST) and you are experiencing significant difficulties in submitting your invoice to us via SAP Ariba, please email your invoice directly to your CSIRO contact for processing.

For further information

If you have concerns or require further clarification, please do not hesitate to contact the CSIRO Payment Support Centre Team who can provide guidance:

- procuretopay@csiro.au
- Phone: 1300 503 418 (Australia)
- International: +61 3 9545 8962

We encourage you to also visit our website for the latest updates. <https://www.csiro.au/en/working-with-us/working-with-csiro/tenders-procurement/csiro-supplier-portal-information>

Kind regards,

CSIRO Payment Support Centre

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CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and we pay our respects to their Elders past and present.

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