ES Grad Launch Sheet for Day 1

*Minimise the stress and plan for a smooth Day 1 on planet CSIRO*

**How to use this launch sheet:** Complete the fields below by gathering information from your CSIRO Buddy. Delete the examples and type in your own answers.

**I am meeting…**

<add contact name(s) and meeting point>

**My CSIRO site address is…**

<Example- QLD Centre for Advanced Technologies (QCAT) 1 Technology Court Pullenvale QLD>

**My first day is…**

5 February 2024

@ <time>

**I will organise parking at…**

<Example- main carpark on the left after entering the gates>

**The dress code is…**

<Example- smart casual with closed in shoes>

**I will commute to site by…**

<Example- self-driving vehicle…maybe in a few more years!>

**Other questions to ask:**

1. Is there a canteen on site or do I need to bring a packed lunch?
2. Do I need to bring my own coffee/tea/hot chocolate/mug?
3. What else do I need to know?

Note: you will have your photo taken on your first day for your ID card, so bring your smile 😊

**My goal for day 1 will be to:**

*Example- make a good impression, have an open mind and meet my manager*

**I will bring the following items:**

*Example- water bottle and my ear buds*

**At the end of day 1 I will reward myself by:**

*Example- getting Thai takeaway and watching netflix*