



Australia's National
Science Agency

Metcalf STEM+ Business Fellowship Program

Funding Application Form

Version 1 - October 2019

SCIENCE AND
INDUSTRY
ENDOWMENT
FUND

About Ross Metcalf

The late Ross Metcalf lived and worked in Western Australia where, following studies at UWA, his skills as an industrial chemist were applied with great benefit to the mining industry. Ross was a life-long lover of science and an inventor who sought practical solutions to chemical, mechanical and electrical challenges. Metcalf STEM+ Business Fellowships are supported by his generous Gift to the Science and Industry Endowment Fund. In line with Ross' wishes the Metcalf STEM+ Business Program will strive to "foster a sustainable future for the country and interesting careers for future generations" while advancing areas of research with a "realistic chance of commercial payback".

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All enquiries regarding eligibility and applications should be directed to the SME Business Manager:

Jason Barkla
SME Business Manager
SME Connect
CSIRO
+61 3 9545 8246
jason.barkla@csiro.au

Funding application form

This form can be used to apply for funding for a Metcalf STEM+ Business Fellowship project. It is used by the STEM+ Business management team to evaluate applications (and report to SIEF).

NOTE: All information provided in banners like this one and with the term NC (Not Confidential) is be non-confidential information only. This information may be used by CSIRO or SIEF publicly.

The application form has 8 sections:

SECTION A – Company details

SECTION B – Research organisation details

SECTION C – Research fellow details

SECTION D – Project details

SECTION E – Evaluation criteria

SECTION F – Declaration – company

SECTION G – Declaration – research organisation

SECTION H – Declaration – research fellow

Please email the application and supporting documentation to jason.barkla@csiro.au.

If an application is successful, SIEF may use all grant recipients name and logo, the project title and the amount of SIEF funds awarded publicly.

Important advice on filling out this application

Prior to filling out this form please ensure you have the latest version of this application as well as the *Metcalf STEM+ Business Fellowship Program - Program and Eligibility Guidelines* by visiting, www.csiro.au/Do-business/Solutions-for-SMEs/Researcher-placements/STEM-Plus-Business

The *Metcalf STEM+ Business Fellowship Program - Program and Eligibility Guidelines* document has critical information about program objectives, eligibility criteria, reporting, funding and the assessment process. Please ensure that all applicant parties have read and understood this document prior to applying for a Metcalf STEM+ Business Fellowship.

When completing this application form, please consider the questions carefully and ensure that you clearly explain the need for the research project, outcomes for the applicant parties and benefit for the wider community where relevant. Where possible answer in plain English and restrict abbreviations and jargon to only that essential for describing the research.

SECTION A – Company details

The company must meet the eligibility criteria as per the *Metcalf STEM+ Business Fellowship Program - Program and Eligibility Guidelines*.

A1. Registered name	
A2. Trading name	
A3. ACN	
A4. ANZSIC code (4 digit)	
A5. Business' main activity	
A6. Business address	
Address line 1	
Address line 2	
City/Suburb	
State	
Postcode	
A7. Postal address	As above? Yes <input type="checkbox"/> No <input type="checkbox"/>
Address line 1	
Address line 2	
City/Suburb	
State	
Postcode	
A8. Contact person	
Family name	
Given name	
Position	
Office number	
Mobile number	
Email address	
A9. Eligibility	
Previous ResearchConnections/Innovation Connections project number: _____	
(Attach details) <input type="checkbox"/>	
And the company turnover will be between \$1million and \$100million in the current, or has been in either of the last two, financial years?	
(Attach details) <input type="checkbox"/>	

****FAILURE TO ATTACH DETAILS REQUESTED ABOVE WILL RENDER THIS APPLICATION INELIGIBLE****

SECTION B – Research organisation details

The research organisation must meet the eligibility criteria as per the *Metcalf STEM+ Business Fellowship Program - Program and Eligibility Guidelines*.

B1. Registered name	
B2. ABN	
B3. ANZSIC Code (4-digit)	
B4. Organisation/department main activity	
B5. Business address	
Address line 1	
Address line 2	
City/Suburb	
State	
Postcode	
B6. Postal Address	As above? Yes <input type="checkbox"/> No <input type="checkbox"/>
Address line 1	
Address line 2	
City/Suburb	
State	
Postcode	
B7. Website	
B8. Contact person	
Title	
Family name	
Given name	
Position	
Office number	
Mobile number	
Fax number	
Email address	

SECTION C – Early Career Research Fellow details

****IF A FELLOW HAS NOT YET BEEN IDENTIFIED THIS SECTION CAN BE LEFT BLANK AND THE APPLICATION CAN BE LODGED SUBJECT TO RECRUITMENT****

The research fellow must meet the eligibility as per *Metcalf STEM+ Business Fellowship Program - Program and Eligibility Guidelines*.

C1. Research fellow	
Title	
Family name	
Given name	
Position	
Office number	
Mobile number	
Fax number	
Email address	
C2. Qualifications: PhD of (____) <input type="checkbox"/> Masters (Research) of (____) <input type="checkbox"/> BEng (____) <input type="checkbox"/>	
C3. Year of conferral	Years' experience as researcher
C4. ANZSRC code (4-digit) of fellow	
C5. Area of expertise	
C6. Research supervisor	
Title	
Family name	
Given name	
Position	
Phone number	
Mobile number	
Email address	
C7. Referee for ECR Fellow	
Title	
Family name	
Given name	
Position	
Phone number	
Mobile number	
Email address	
Relationship to applicant	
C8. Please provide a current CV outlining experience and qualifications of the ECR Fellow (Attached) <input type="checkbox"/>	

SECTION D – Project details

D1. Project title

D2. Project duration (months)

D3. Expected commencement date

D4. Expected completion date

D5. Name of company mentor

D6. Provide a brief outline of the proposed project and deliverables (500 words max.)

D7. Provide a brief outline of the knowledge, technology or skills that will be provided by the ECR Fellow through this project (300 words max.)

D8. Provide a brief history of the company, its current financial situation and its record in engagement with research organisations (500 words max.)

D9. Provide a brief outline of the commercial benefits anticipated as a result of the project (300 words max.)

D10. Total project costs: *(Please attach a spreadsheet with a basic breakdown of the below costs)*

Salary and on-costs of ECR Fellow:	per annum	total
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Travel:	per annum	total
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Other direct costs:	per annum	total
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Salary and on-costs of research supervisor:	per annum	total
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Indirect costs (ineligible for SIEF funding):	per annum	total
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Total project cost:	per annum	total
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In-kind contribution by research organisation:	per annum	total
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Grant funding requested from SIEF:	per annum	total
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Balance of funds contributed by the company:	per annum	total
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SECTION E – Evaluation criteria

E1. How will the fellowship support the professional development of the ECR Fellow? (300 words max.)

E2. How will the ECR Fellow develop a deep understanding of the company? Include details of scheduled time spent at the company and of non-project related engagement. (300 words max.)

E3. How will the experience of the research supervisor support the ECR Fellow to achieve the deliverables? (300 words max.)

E4. How will the research organisation support the ECR Fellow to achieve the deliverables? (300 words max.)

E5. How will the experience of the mentor support the ECR Fellow to achieve the deliverables? (300 words max.)

SECTION F – Company declaration

F1. I declare that to the best of my knowledge and belief the information contained in this application is true and correct, and acknowledge that if any information provided by the company, research organisation or research fellow in this application is false or misleading in any respect, then in addition to other remedies available at law, SIEF and/or the administering organisation may withdraw, suspend, terminate or seek repayment of funding for the project.

F2. The company agrees that the administering organisation of the Metcalf STEM+ Business Fellowship Program may ask the company to provide clarification, further information or documentation in order to verify or supplement the information supplied in this application.

F3. The company acknowledges that this application may not be successful and, even if successful, the award of funding for the project is subject to the administering organisation, the research organisation and company entering into a researcher placement agreement in the form published on the Metcalf STEM+ Business Fellowship Program internet site or available from the administering organisation.

F4. Should this application be successful, the company agrees to participate in the periodic evaluation of project under the Metcalf STEM+ Business Fellowship Program.

F5. The company agrees that if this application is successful, SIEF and the administering organisation are permitted to publicise the awarding of SIEF funds for the project, including using the research organisation's name and logo, the project title and the amount of SIEF funds awarded on public media, internet and other announcements during and after the term of the project. The company also agrees that in any event the administering organisation may include in reports to SIEF the fact of this application, the proposed project title and details of all signatories and funding sought, as required to comply with the administering organisation's reporting obligations to SIEF.

F7. By signing this application, the company confirms that it has read the "*Metcalf STEM+ Business Fellowship Program - Program and Eligibility Guidelines*" and to the best of its knowledge is eligible to participate in the program.

F8. Authorised representative for the company

Name

Position

Date

Signature

SECTION G – Research organisation declaration

G1. I declare that to the best of my knowledge and belief the information contained in this application is true and correct, and acknowledge that if any information provided by the company, research organisation or research fellow in this application is false or misleading in any respect, then in addition to other remedies available at law, SIEF and/or the administering organisation may withdraw, suspend, terminate or seek repayment of funding for the project.

G2. I agree that the administering organisation of Metcalf STEM+ Business Fellowship Program may ask the research organisation to provide clarification, further information or documentation in order to verify the information supplied in this application form.

G3. Should this application be successful, the research organisation agrees to participate in the periodic evaluation of the project under the Metcalf STEM+ Business Fellowship program.

G4. The research organisation acknowledges that this application may not be successful and even if successful the award of funding for the project is subject to the administering organisation, the research organisation and company entering into a researcher placement agreement in the form published on the Metcalf STEM+ Business Fellowship internet site or available from the administering organisation.

G4. The research organisation agrees that if this application is successful, SIEF and the administering organisation are permitted to publicise the awarding of SIEF funds for the project including by using the research organisation's name and logo, the project title and the amount of SIEF funds awarded on public media, internet and other announcements during and after the term of the project. The research organisation also agrees that in any event the administering organisation may include in reports to SIEF the fact of this application, the proposed project title and details of all signatories and funding sought, as required to comply with the administering organisation's reporting obligations to SIEF.

G5. The research organisation confirms that it has read the "*Metcalf STEM+ Business Fellowship Program - Program and Eligibility Guidelines*" and to the best of its knowledge it and the research fellow are eligible to participate in the program.

G6. The research organisation confirms that the ECR Fellow is, and to the best of its knowledge and belief will remain, an employee of the research organisation receiving appropriate supervision and support from the research organisation for the duration of the project.

G7. Authorised representative for the research organisation

Name

Position

Date

Signature

SECTION H – Early Career Research Fellow declaration

H1. I declare that to the best of my knowledge and belief the information contained in this application is true and correct, and acknowledge that if any information provided by the company, research organisation or research fellow in this application is false or misleading in any respect, then in addition to other remedies available at law, SIEF and/or the administering organisation may withdraw, suspend, terminate or seek repayment of funding for the project.

H2. I agree that the administering organisation of Metcalf STEM+ Business Fellowship Program may ask me to provide clarification, further information or documentation in order to verify the information supplied in this application form.

H3. Should this application be successful, I agree to participate in the periodic evaluation of the project under the Metcalf STEM+ Business Fellowship program.

H4. I agree that if this application is successful, SIEF and the administering organisation are permitted to publicise the awarding of SIEF funds for the project including by using my name, the project title and the amount of SIEF funds awarded on public media, internet and other announcements during and after the term of the project. I also agree that that in any event, the administering organisation may include in reports to SIEF the fact of this application, the proposed project title and details of all signatories and funding sought, as required to comply with the administering organisation's reporting obligations to SIEF.

H5. I confirm I have read the “Metcalf STEM+ Business Fellowship Program - Program and Eligibility Guidelines” and to the best of my knowledge am eligible to participate in the program.


H6. Early Career Research Fellow

Name

Position

Date

Signature



As Australia's national science agency and innovation catalyst, CSIRO is solving the greatest challenges through innovative science and technology.

CSIRO. Unlocking a better future for everyone.

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